

R U L E S

OF THE

METROPOLITAN BUILDING

—AND—

Savings Society,

O T T A W A .



Established 1st October 1870.



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BOARD OF DIRECTORS.

J. B. LEWIS, Esq., PRESIDENT.

JAMES CUNNINGHAM, Esq., VICE-PRESIDENT.

JOHN ROCHESTER,

J. G. ROBINSON,

H. N. BATE,

WM. HUNTON,

THOS. HUNTON,

JAS. ROCHESTER.

J. B. LEWIS, Esq., SOLICITOR.

JAMES COX, SECRETARY AND TREASURER.

OFFICE—ELGIN STREET, BANGS' BLOCK, OTTAWA.



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RULES OR BY-LAWS
OF THE
Metropolitan Building and Savings Society
OF OTTAWA.

Name and Objects of the Society.

1. This Society shall be called the "METROPOLITAN BUILDING AND SAVINGS SOCIETY," and the intents and purposes for which it is established are to assist the members thereof in the acquisition of freehold or leasehold property; in the erection of buildings, and otherwise improving the same; and in the removal of incumbrances, or liabilities upon property already held by them; and to enable them to receive the amount of their shares in advance, upon furnishing good mortgage security: and to facilitate the accumulation, and the borrowing and redemption of capital.

Unadvanced Shares—Mode and Time of Payment.

2. The Capital Stock of the Society shall consist of the unadvanced shares of the members thereof, either fully paid up and invested as fixed or permanent capital, or in the course of accumulation.

Each member shall pay thereon a monthly subscription of one dollar per share for and during the full term of four years, or four dollars per share for one year, to commence and be paid on and from the first day of any month, in, or after which he shall be admitted in respect of each new share, and shall also pay on entering a deposit of two dollars per share, making the total payments on each unadvanced share fifty dollars. After each share shall have been fully paid up, the

amount so paid, with the net accumulated profits thereon, shall be due and payable to the holder thereof, and may then either be withdrawn from the Society, or invested therein as fixed or permanent capital.

3. All persons upon taking stock in the Society, shall sign the rules, in a book to be kept for that purpose, and shall then elect the term in which each share or shares shall be paid up. The time for which shares may have been originally taken up, may, on the application of the holder thereof, be changed to any other time on such terms as the Directors may from time to time determine. And the Directors shall have the power from time to time to limit the number of new shares taken, or to charge a premium thereon, such premiums to form a part of the general funds of the Society.

4. Monthly subscriptions, and all repayments, fines, and other payments, shall be paid at the Society's Office, on the first Wednesday of every month, or when the first Wednesday falls on a legal holiday, or on the first of July, then on the day following, or to any of the Society's Agents authorized to receive the same, three days previously, until otherwise ordered by the Directors.

Shareholders Paying in Advance.

5. Shareholders making an immediate deposit of money, for the purpose of meeting in advance their monthly dues, shall be allowed interest on the amount so deposited, or so much thereof as shall remain after deducting instalments due, at such rate of interest as the Directors may from time to time determine; or shareholders paying any certain number of monthly subscriptions in advance, may, with the consent of the Directors, be allowed a like number of additional months credit without being subject to fines. All monies paid by members, or which may be in possession of the Society, belonging to any member who may be in arrear, shall be applied to his account in such manner as the Directors may from time to time direct.

Power to Borrow or receive Money on Deposit.

6. The Directors are authorized to borrow money for the use, and on the assets of the Society, to receive money on deposit, in large or small sums, and to pay such interest therefor, and under such regulations as they may from time to time deem advisable; and to loan or invest such money either on mortgage or real estate, or in any other way they may think best for the interest of the institution.

Application of Funds.

7. All moneys which shall from time to time be subscribed, paid or given to or for the use or benefit of the Society, or which shall in anywise belong to the Society, shall, after providing for the payment of the expenses and liabilities of the Society, be appropriated and applied in paying off such shares as shall have become due and payable to the holders thereof, in the purchase of such shares as members may desire to withdraw, and in loans or advances to the several members. Should the funds of the Society not be taken up by the members at the usual rates charged by the Directors, such funds may be otherwise invested for the benefit of the Society, at the discretion of the Directors, of which members may nevertheless avail themselves.

Division of Profits.

8. Hereafter, the financial position of the Society shall be ascertained on the 31st August in each year, and the profits and losses shall then be apportioned equitably and equally between the investing members, in proportion to the value of their shares, and the time for which they shall have been members, in respect thereof. But, if the Directors shall consider it for the advantage and well-being of the Society to set apart a portion of such profits for contingencies, they shall have the power to do so, and the same shall form a part of the general funds of the Society. Such portion of the net profits thus ascertained and apportioned, as shall appertain to shares which shall not have been fully paid up, shall be

placed to the credit of such shares, to be payable, together with the principal sum, on their becoming due, and such portion of the net profits thus ascertained and apportioned, as shall appertain to shares which shall have been fully paid up, and invested as fixed or permanent capital, or shares in the Society, shall be payable to the holders of such share or shares, and if the Directors shall in their discretion see fit to declare a dividend at a semi-annual period, or to make a less reservation for contingencies on shares which, when paid up, shall be invested as fixed or permanent capital, than on such shares, as when paid up or due, are withdrawn from the Society, they shall have the power to do so. And on shares becoming due during the currency of any year, the same proportion of profits shall be payable as would have been paid at the date of the previous annual statement, unless in the opinion of the Directors, there are circumstances which render advisable an increased or decreased amount.

Reserve Fund.

9. There shall be a Reserve Fund, consisting of the assets, set apart by the Directors as such fund, together with such sums as the Directors shall from time to time direct to be deducted, or retained under the powers hereinafter conferred upon them, and, together with the profits and increase of such assets and sums; and the said Reserve Fund, shall belong to the holders of Permanent Shares for the time being, in proportion to the number of their shares, and shall be invested and re-invested in like manner as the other funds of the Society, and the same, or any part or parts thereof may, according to the judgment of the Directors, from time to time or at any time, be either retained as such Reserve Fund, or divided among the holders of Permanent Shares for the time being, in proportion to the number of their shares.

The Directors may, from time to time, retain such proportion as may at such time seem expedient, of the ascertained net profits undivided on the permanent shares, and

add the same to the Reserve Fund ; and the Directors shall hereafter, from time to time, upon the conversion into a permanent share or shares of any share hereafter to mature, deduct and retain out of the profits, payable in respect of such share or shares at the time of such conversion, and add to the said Reserve Fund a sum bearing, as near as may be, the same proportion to the par value of such share or shares as the then existing Reserve Fund shall bear to the par value of the whole number of the then existing permanent shares, and one rate for this purpose shall be struck by the Directors half-yearly, or oftener, if they shall at any time deem it expedient to alter the existing rate.

All provisions in the rules, inconsistent with this rule, are hereby altered and amended so far as, but no further than is necessary to give effect to this rule ; and all such provisions are to be read and construed as so altered and amended by this rule.

Transfer of Shares.

10. Any shareholder may transfer his share or shares, by causing an entry of such transfer to be made in the books of the Society, in such manner as the Directors may appoint, and thereupon the transferee (after signing the rules) and upon payment of fifty cents, shall be entitled to all the privileges of the original shareholder.

Withdrawal of Shares.

11. Any member being desirous of withdrawing from the Society, part or the whole of his unadvanced shares, provided such shares shall not have been invested as fixed or permanent capital, may, at the discretion of the Directors, be allowed to do so, and may receive back the net amount of his monthly subscriptions paid up, together with such interest as the Directors may determine on, provided that no member shall be entitled to receive interest on any share, on which less than six monthly subscriptions shall have been paid.

Register of Shareholders.

12. The name and place of abode of each shareholder shall be entered in a Registry Book to be kept for that purpose; and any member changing his residence shall, within one calendar month thereafter, give notice in writing, to the Secretary of such change, and of his new place of abode, and address, or in default thereof, be fined fifty cents.

13. In case of the death or insanity of any member, the legatee or legal representative of such member shall, before becoming entitled to the privileges of an original shareholder, procure his place of abode and the particulars of his title to be registered in the books of the Society, and shall at the same time exhibit the Will, or Probate thereof, or Grant of Letters of Administration or other document, (as the case may be) for the inspection and satisfaction of the Directors; and shall pay fifty cents to the Secretary for such registry.

Mode of obtaining an Advance of Money.

14. Any member entitling himself to an advance of a share or shares, shall give notice in writing to the Secretary, of the situation, tenure, description, and full particulars of the property proposed to be mortgaged by such member to the Society, in such form as the Directors shall prescribe; and shall deposit with the Secretary all necessary title deeds and documents relating thereto, and also such sum as the Secretary may consider requisite to meet any necessary expenses. Should any shareholder decline to take up the amount awarded him, or fail to complete the necessary securities to the satisfaction of the Directors, within one month, such member shall pay a fine of fifty cents per share, per month, if required by the Directors, whether any deposit has been made or not; and the Directors may otherwise dispose of the money granted to such member.

Advances how made, and on what Security.

15. The Directors shall have the power to regulate the amount applicable for advances, the time and manner of

making the same, the interest and bonus payable thereon, and the time and amount of the re-payments to be made in respect thereof.

The re-payments on advanced shares shall be for a fixed period, in respect of each share, and shall not be liable to the contingency of losses or profits in the business of the Society, and after a share has been advanced to any member, he shall take no part in the management of the affairs of the Society in respect thereof.

16. The Directors may accept property situated anywhere within the limits of that part of the Province formerly Upper Canada, on the unadvanced shares of any member of the Society, as security for loans. The Society shall have a first lien on all shares held by any member indebted or liable to the Society for the amount of such debt or liability.

17. All mortgage deeds and securities to the Society shall be prepared in such form, and contain such clauses, provisoes and agreements as the Solicitors for the Society shall think fit, with the approval of the Directors; and that in case the mortgagor shall at any time or times, neglect or refuse to pay his re-payments, fines or other payments, for the space of six months successively, then the Directors may, either with or without the concurrence of the mortgagor, appoint a person or persons, with such salary or commission as they may think proper, to collect the rents and profits of the mortgaged premises; with the same power of enforcing payment as the mortgagor himself may possess; also, power to sell and dispose of such premises, by public auction, or private sale, when the Directors shall think proper, and that in case the mortgagor shall be himself the actual occupier of such mortgaged premises, then the mortgage deed may contain stipulations that he shall become tenant to the Society, at a fair rent to be named in such deed; and the Directors shall have power to distrain as between landlord and tenant, and the Directors shall have the power to make such

arrangements for the repairing or keeping in repair, or for finishing or putting in order any buildings or other improvements, or for taking care of, and managing generally the mortgaged property, as they shall deem expedient; and all charges or expenses attending the same shall be paid by the mortgagor, and shall be a charge upon the mortgaged property. And when any sale shall take place of any property mortgaged to the Society, the Directors shall have power to retain and apply so much of the purchase money as will be necessary to pay the same sum as would be required to redeem the property, pursuant to the provisions contained in these rules; together with all other payments, moneys, and expenses due to the Society, and to pay the surplus thereof to the mortgagor, or whoever shall appear to be entitled to receive the same.

Insurance of Mortgaged Premises.

18. All property secured to the Society, consisting of buildings, shall be insured by the mortgagor, if required by the Directors, in such sum and office as they shall think advisable; and the Policy or Policies shall be in the name of, or shall be assigned over to the Society. In case any member, having executed a mortgage to the Society, shall make default in payment of the expenses which may be incurred, in and about insuring, and keeping insured, the mortgaged premises, or of the ground rent or other payments, to which the said property may be subject, pursuant to the covenant in the mortgage deed, he shall pay such fine as he would have incurred for the non-payment of an equal amount of repayments, at the time appointed for the payment thereof, the Society not to be responsible for any consequences arising from any omission in the payment of the premium, or other payment due on any Policy of Insurance.

19. Every member executing a mortgage to the Society shall, if required at the time of such execution, give to the Secretary a written statement of all such particulars relating

to the property comprised in such mortgage, as are usually required by Insurance Companies ; and if at any subsequent period, any trade shall be commenced, or erection made, or other matter or thing shall take place which would in any way affect the validity of the Policy of Insurance, the like statement shall be given ; and the member neglecting to give such statement shall pay a fine, at the discretion of the Directors, of not more than twenty-five cents, but not less than three cents per week for each share ; and the Directors shall, if they think fit to do so, at least once in every year, appoint some competent person to obtain all the information he can with respect to trades, etc., carried on in and about the mortgaged premises, and to report to the Directors accordingly.

20. In case of damage by fire, the Directors shall receive from the Insurance Office, the amount payable in respect of such damage ; and the receipt of the Secretary and Treasurer of the Society, shall be a sufficient discharge to the Insurance Office, for the money therein expressed to be received ; and the Directors shall have full power to settle and adjust with the Insurance Office any question relating to such insurance, and to accept the amount to be paid by the Insurance Office, in respect to the damage done to the premises ; or to make such arrangements with the Insurance Office as to the rebuilding or repairing of the said premises, or relating thereto, as the Directors shall think reasonable.

21. The Directors shall at their discretion, either lay out the money which shall be received from any Insurance Office as aforesaid, or any part thereof, in repairing the damage done to the premises ; or pay the same to the mortgagor or his representative ; or retain and apply the same, or such part thereof, as they shall think fit, in or towards payment and satisfaction of the amount which shall be due from the mortgagor to the Society, and pay the surplus, if any, to the Mortgagor, or to such other person as he shall (by writing) direct to receive the same.

Sale, Exchange, or Redemption of Property Mortgaged.

22. If any member who shall have executed a mortgage to the Society, shall desire to sell the mortgaged property, subject to the mortgage, he shall be at liberty to do so, with the consent of the Directors, upon first duly transferring the shares secured by such mortgage, to the intended purchaser, in manner provided by these rules; and upon such transfer being completed, and all arrears due to the Society, from the mortgagor being paid, and the conveyance to the purchaser executed, such purchaser shall thenceforth become liable to pay all re-payments payable in respect of such shares; and the Directors may grant to the original mortgagor, and at his costs and charges, a release from all future liability in respect thereof.

23. It shall be lawful for any member, having executed a mortgage in favor of the Society, to substitute, at his own expense, and subject to the approval of the Directors, any other property, as security to the Society, in lieu of the property originally mortgaged.

24. If any member shall desire to have his property discharged from a mortgage to the Society, before the expiration of the full term for which it has been taken, he shall be allowed to do so on payment of all re-payments, and any fines and other sums due in respect thereof, up to the time of the redemption of such mortgage, and of the present value of the future re-payments, calculated to the end of the term, and discounted at such rate of interest, and on such terms as the Directors may determine.

25. On the redemption of any security by a member, or when all re-payments have been made by him, on advances pursuant to these rules, a full discharge of such security shall be executed, and the same shall be delivered to such member, with all other deeds and documents deposited by him in connection with such security; and such discharge shall be prepared, and the necessary signatures obtained, and any

matters relating thereto transacted, by the Solicitor to the Society, at the expense of such member.

Fines.

26. The fines for the non-payment of the monthly or other re-payments or subscriptions on advanced or unadvanced shares on the day on which the same are made payable by the rules of the Society, or of any other moneys whatsoever due and payable by any member, until otherwise ordered by the Directors, shall be at the rate of *two cents* in the dollar per month, on the amount due, and the same shall accrue and be payable immediately after the monthly subscription day, and shall be chargeable to such member until all arrears are paid. When the fines on unadvanced shares shall equal the amount of subscriptions paid thereon, such share or shares, and the interest of any member in respect thereof, shall be forfeited to the Society. Provided, that after any share shall be in default, the Directors shall have power to recover from such shareholder the amount due to the Society, by action in any Court of competent jurisdiction.

Banking Arrangements.

27. The Directors may make such arrangements with any of the Chartered Banks doing business in the City of Ottawa, for the deposit of moneys and securities belonging to the Society, and for conducting other financial matters, as they shall from time to time deem necessary.

28. No moneys shall be drawn from the Bank without the signature of the President, (or in case of his absence or illness, of the Vice-President or Chairman appointed *pro. tem.*) and of the Treasurer.

General Meetings.

29. A General Annual Meeting of the members shall be held at the office or rooms of the Society, in the City of Ottawa, or such place as the Directors may appoint, on the third Wednesday in September of each year, for the purpose of electing four Directors to serve for the ensuing two years,

and for all other general purposes relating to the management of the Society; and at each of the said General Annual Meetings shall be submitted a full and clear statement of the affairs of the Society for the year ending on the thirty-first day of August previous.

30. The Treasurer shall once at least in every year on the Thirty-first day of August in each year prepare a general statement of the funds and effects of or belonging to the society, specifying in whose custody or possession such funds or effects are then remaining, together with an account of all sums of money received or expended by, or on account of the Society, since the publication of the preceding periodical statement.

31. Extra general meetings of the members of the Society, may be called by the Directors upon the requisition of Ten members, representing one hundred shares, upon the members being notified of such meeting through the Post Office, or otherwise, at the discretion of the Directors. Any ordinary or special meeting of the members or Directors may be adjourned, from time to time, and such business may be transacted at such adjourned meetings as might have been transacted at the original meetings from which the adjournment took place.

Voting.

32. The election of Directors shall be by ballot, and at such election, any member either personally present, or represented by any other member as his proxy, (such proxy shall be in writing signed by the shareholder giving it, and produced and left with the Secretary at the time of voting; it shall be good for that occasion only; it shall not contain the names of more than one shareholder, except where several are jointly interested in the stock, in which case it shall contain all their names, and be executed by all of them,) shall be entitled to one vote on each share; and that no member shall vote at the election of Directors, or on any

other question in respect of any share, within three months after he shall have been admitted in respect thereof, and on which less than three monthly instalments shall have been paid.

33. All questions at the annual or other general meetings of the Society, except the election of Directors, as hereinbefore provided, and except as provided by statute, shall be decided by the majority of the members holding unadvanced shares, either in person, or by some other member as his proxy, represented at the meeting, provided that any member, or members, representing unadvanced shares may require the vote to be taken by shares, in which case the shareholders present represented by proxy shall have a vote for each unadvanced share held by him, and the question shall be decided by the majority of shares. The Chairman at any meeting either of the Directors or members shall, in the event of a tie, have a casting vote, in addition to his vote as a member or Director.

Directors.

34. The affairs of the Society shall be under the control and management of a Board of Eight Directors, (of whom five shall form a quorum for the transaction of business,) who shall hold not less than twenty unadvanced shares each; and who shall choose from among themselves a President and Vice-President. No Director shall hold the office of Treasurer or Surveyor of the Society.

The Directors shall be elected for the term of two years, four to retire annually, but shall be eligible for re-election, the four who shall retire at the first annual meeting of the Society, to decide by lot, as the Directors may determine.

35. The Directors elected at the formation of the Society, or hereafter to be elected, shall continue in office till the election of their successors, unless in case of disqualification or resignation.

36. The Directors shall, at a special meeting to be called for that purpose, or at any other meeting, if all the remaining Directors be present, have power to fill up any vacancy that may arise in their own body, in the course of the term of two years, by a vote of a majority of the Directors present; and the Board shall have power to make any By-laws and regulations for the guidance of the Society, its officers, agents and shareholders, provided that such regulations are not inconsistent with the general rules or the acts under which the Society is incorporated.

37. In the absence of both the President and Vice-President, the Directors present, at any meeting of the Board, shall have power to appoint a Chairman, *pro-tem*, and with such Chairman, shall be competent to transact the business of the Society.

38. If any Director shall die, or resign, or become incapable to act as Director, or become bankrupt, or insolvent, or compound with his creditors, or cease to hold the required number of unadvanced shares, or be removed from his office by a resolution of a special general meeting of the members, or shall for three months successively be absent from the meetings of the Board, without the consent of the Directors, he shall thereupon cease to be a Director of the Society, and the Directors may appoint another member of the Society to be a Director in his place, as hereinbefore provided; and no Director shall, at any meeting of the Board, take part in any discussion, or vote on any question in which he shall be personally interested.

Solicitors.

39. One or more Solicitors shall be appointed, who shall transact such necessary business of the Society as the Directors may require, for which he shall receive a fair and reasonable allowance.

40. The Solicitor shall investigate the title to any property offered by any member as security to the Society,

and shall in all cases render to the Directors a report, in writing, whether such title be deemed by him good and sufficient for the purposes of the Society; and shall prepare all necessary mortgage deeds and instruments in favor of the Society. The Solicitor's and Surveyor's fees and other charges, shall, in all cases, be paid by the member, on whose account they may be incurred.

Secretary and Treasurer.

41. A Treasurer shall be appointed, who shall also perform the duties of Secretary, and who shall be empowered to receive and pay all moneys for and on behalf of the Society, and his receipt shall, in all cases, be a sufficient discharge; and he shall deposit with the Bank all such moneys as he shall have on hand. He shall attend all meetings of the Directors, or members of the Society, enter minutes of all resolutions or proceedings in the minute-book, and shall keep the accounts in order,—in proper books to be provided for that purpose, and prepare the same or a balance sheet thereof for the inspection and signature of the auditors. He shall summon the Directors to all meetings, (by circular) and issue all circulars and notices to members which may, from time to time, be thought necessary by the Directors; conduct the correspondence of the Society, and perform all other duties that the nature of his office may require.

42. The proceedings of the Society shall be entered in a minute-book in detail, such entries to be signed by the President, Vice-President, or Chairman, as well as by the Secretary and Treasurer.

Appraisers.

43. Persons approved by the Directors may, from time to time, be appointed as appraisers, who shall receive proposals for loans, examine the property offered as security to the Society, if the Directors shall consider it necessary, and shall render to the Directors a report in writing of the state and value of such property, and such further particulars as

may be required, in such form as the Directors shall prescribe, and who shall be paid such fees as the Directors shall think reasonable.

It shall not be a part of the ordinary duties of an appraiser to receive subscriptions or other moneys on account of the Society, and no payment of money to, or undertaking by an appraiser shall be held to be a payment made to, or an undertaking by the Society, unless such appraiser be specially authorized by power of Attorney under the Corporate Seal of the Society, to receive such payment or contract such undertaking. And any payment made by the Society, to a person holding the office of appraiser on the order of any member or other person, shall be held to be a good and sufficient payment to all intents and purposes whatsoever.

Change of Officers.

44. Neither the Solicitor, nor the Secretary or Treasurer, shall be removed from their respective offices, except at a meeting specially convened for that purpose, and by a majority of the whole Board of Directors.

Inspection of Accounts and appointment of Agents.

45. The Directors shall, from time to time, appoint one or more of their members to inspect the books and accounts kept by the Secretary, and shall have power to appoint persons as special and general agents to transact any business for the Society and to pay them out of the funds of the Society, such remuneration as they shall think reasonable; and subscriptions or other moneys may be paid to such agents, when duly authorized to receive the same; and such agents shall transmit the same, with an account, to the Secretary, without delay, according to their instructions. No agent or appraiser of the Society shall have, or shall be held to have, power to bind the Society in any way, beyond what he shall be authorized and instructed by the Directors, under the Corporate Seal of the Society.

Construction of Rules.

46. In the practical application of these rules, or any rules hereafter to be made in virtue thereof, the construction put upon them by the Board of Directors shall be final and conclusive. Every word in the singular number shall be applicable to the plural, and every word importing the masculine gender shall, when necessary, be understood to mean a female, as well as a male, unless there be something in the subject matter or context, repugnant to such construction.

Corporate Seal.

47. The said Society shall have a Corporate Seal, bearing the words, "The Metropolitan Building and Savings Society, Ottawa," inscribed thereon, and the Directors shall provide such Seal.

TERMINABLE BRANCH.

Whereas it is considered necessary and expedient, and that it would tend to the interests of a greater number, that a Branch of the said Society should be worked exclusively on what is termed the terminable principle, separate from the Permanent department thereof, to be known in contradistinction from that part of the Society, established by the foregoing rules, as the Terminable Branch of "The Metropolitan Building and Savings Society;" and that in addition to the foregoing rules, which are to apply to the management of the said terminable Branch so far as applicable, the following rules should be adopted as more especially applicable thereto.

Therefore the Members of the said Society in general meeting assembled, do hereby enact and ordain, that a Terminable Branch of the said Society shall be formed and separate books opened therefor, and that the following rules or By-laws shall be more especially applicable to the said Terminable Branch of the said Society, hereby established.

1. The stock of the Terminable Branch shall consist of an unlimited number of shares of Fifty dollars each, shall be payable by monthly instalments of Twenty-five cents per share of Capital, and one cent per share for management fees, on the first Wednesday of each month, commencing on the first Wednesday of October next, such payments to continue until the assets of the said Terminable Branch shall be equal to the amount of the shares then held, when all payments, except those in arrears, shall cease, and the members who have not received their shares in advance, shall then receive their respective amounts, and the securities of those who may have received advances shall be cancelled.

2. An entrance fee of Twenty-five cents shall be payable by each member on subscribing for stock, or on paying

the first instalment, and after the first of March next, members shall pay such premium as may be determined on by the Directors.

3. Any member of the Branch neglecting to pay monthly his dues, shall be fined as follows.

For One month in default, One cent per share.

" Two	"	"	"	Two cents	"
" Three	"	"	"	Three	"
" Four	"	"	"	Four	"
" Five	"	"	"	Five	"

For each subsequent month, Five " "

Unless and until such share shall be declared forfeited to the Society for such default. And it shall be lawful for the Directors of the said Society, whenever default shall have been made for one year in payment of any of the monthly dues upon any share or shares of the said stock, to declare such share or shares forfeited to the said Society, and such share or shares shall thenceforth be the property of the said Society.

And provided also that in case the defaulter shall be a borrower, then the fines shall be respectively twice the above amounts, as per scale, and at the end of six months default of payments, the mortgage shall be liable to foreclosure, and to be declared forfeited if the Directors shall so decide; and until such forfeiture be declared the fines thereon shall be payable.

4. Members shall have the privilege of paying in advance on account of their shares, and shall be allowed interest at such rate per annum, upon the amounts so advanced until due, as the Directors in their discretion shall think proper, not however exceeding six per cent.

5. Any member, not having received a loan or advance from the Society, wishing to withdraw therefrom, shall be allowed to do so, on giving one month's notice in writing to the Secretary, and he shall receive the net amount of his

paid up capital, together with such rate of interest thereon, not exceeding four per cent per annum, during the first year of the Society, as the Directors may think just, and thereafter such portion of the realized profits, (in lieu of such interest) as may be paid by the Directors each year; provided always that all fines and forfeitures shall be first deducted from the capital to be returned; provided also, that no more money shall be so returned in any one month than the whole amount paid in during that or the next preceding month; and provided also, that if more than one member apply for a return of capital in any one month, then the first payment shall be made to him who is willing to allow the greatest bonus per share; the next payment to be the next in order, and so on.

6. Any member having received a loan or advance from the Society, shall have the privilege of returning such loan at the expiration of six months, or thereafter, or upon paying the amount of interest and stipulated bonus for six months from the date of his buying such advance; the securities for such loan to be then cancelled, or discharged, at the expense of the borrower.

7. Monthly loan meetings shall be held at the Society's office, or the Society's rooms, in the City of Ottawa, on the Evening of the first Wednesday of each month.

8. At each monthly loan meeting the funds available shall be offered to competition amongst the members, to be advanced in shares to the member who offers the highest monthly bonus, in addition to the legal interest, (six per cent per annum) to be paid monthly, provided that the Directors may, when it is considered for the advantage of the Society to withdraw the funds from competition, and loan them at a rate to be fixed on by the Directors, provided always, that a deposit of one dollar per share shall be made by the said bidder, such deposit to be forfeited if the bidder do not furnish sufficient security, to the satisfaction of the

Directors, within twenty days from the date of purchasing.

9. All fines and forfeitures shall be charged to the members liable to the same, and if not paid, deducted from any capital to the credit of such member, and shall be carried to the credit of the Society.

10. Each member upon joining this Society, shall procure from the Secretary of the said Society, one of the Society's Pass-books, and shall pay fifteen cents to the Society for the same; and shall, on paying his monthly dues produce such pass-book to the Secretary-Treasurer, whose duty it shall be to enter such payments therein.